

Digital Document Flow Speeds Hiring, First Pilot Saves \$30,000 Per Year

A worldwide shipping company revolutionized their hiring process, saving time, money and headaches. Now they can secure the right amount of labor at the harbor to be more profitable and economical.



XEROX® DOCUMATE® DEPARTMENTAL SCANNERS

We offer award-winning document capture solutions for personal, departmental and production applications. Xerox® scanners unlock the data in routine, daily paper documents to enable today's connected digital workplace. Our software-driven hardware solutions provide the onramp to digital transformation.

Xerox® DocuMate® departmental scanners provide high performance and great value for large workgroups. Visioneer's exclusive OneTouch, Acuity image enhancement, and DriverPLUS technology provide unparalleled simplicity, performance and integration.

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THE CHALLENGE

A large, global shipping company was bogged down in paperwork at its Africa location. In the office, HR departments and hiring managers were inundated with resumes, contracts and other employment documents. High turnover of their large workforce (300 staff and 2,000 contractors loading/unloading cargo ships) exacerbated the problem.

With mountains of job applications arriving via mail and email, too many Resumes were lost or misfiled, and never made it to the correct hiring manager. The application process was manual, time-consuming and error-prone. Resumes scanned on existing equipment created blurry digital images, so managers couldn't read contact details for applicants they wanted to interview.

THE SOLUTION

We reviewed the company's complicated document workflow to uncover problems and identify areas for improvement. We determined that incoming documentation should be scanned on dedicated scanners instead of existing equipment. Using Xerox® departmental scanners, we drastically improved input quality and freed up existing equipment for other work.

The new scanners linked directly into our customer's document management software, which streamlined processes significantly. A central department received all incoming documents, and scanned them into network directories. This automatically alerted the relevant hiring manager to review a document. If the manager liked a candidate, the one click alerted HR to arrange an interview.

THE RESULTS

Our customer saw immediate improvement with Xerox® departmental scanners in place. They processed applications more efficiently, and filled open positions faster. This helped the company secure the level of harbor labor to be economical and profitable.

New digital processes helped the company reduce printing as well, saving them \$30,000 per year in this trial alone. They saw positive ROI within just one month of implementing Xerox® departmental scanners.

Storage and retrieval were huge benefits of the new system. All documents were archived in the correct location so employees could access files quickly and easily, and take immediate action. No more lost applications or unreadable resumes.